

## Guidelines for Authors

**International Molinology (IM)**, Journal of The International Molinological Society (TIMS), is published twice a year.

The TIMS-editor welcomes articles on all aspects of molinology, as well as related news items, reports, announcements, questions, comments, photos and book reviews. Our editor is Graham Hackney, 5 Hop Row, Haddenham, Ely, Cambridgeshire, CB6 3SR, United Kingdom, Tel: +44 1353 740468, Email: [hackneygraham@gmail.com](mailto:hackneygraham@gmail.com)

### Communication:

- Before completely developing an article or item for publication in IM, authors should contact the editor to discuss suitability and format.

### Quality:

- Publications in IM should reflect a good academic standard.
- Preferably, articles should be original articles based on original research. Material that has been previously published or currently under consideration by any other publisher, may be accepted.
- Wherever possible, selected photographs, drawings and tables should be included to enhance the associated text and aid in its understanding. The illustrations must be of good publishable quality.
- It is the responsibility of the author that submitted articles, reports and book reviews be well researched, accurate, informative and accessible.
- Whenever approval of third parties for using information is applicable, the author should ensure such permission.
- If deemed necessary by providers of information, their consent should be properly mentioned.

### House style:

#### General

- Contributions are only published in English, the official language of TIMS. The editor and fellow members of TIMS will always assist with translation wherever possible.
- Units should all be in metric/S.I. unless there is a requirement to maintain historical integrity.

#### Articles

- *Title page* should contain the title, sub-title (if any), and the author's full name. Also postal and e-mail address should be provided at the end of the article.
- *Tables & Illustrations* should both be numbered in Arabic numerals. Tables require a heading and illustrations a caption.
- *References* should be placed at the end of the article, and identified in the text by Arabic numerals in square brackets or in superscript. The information supplied in a reference should be:- for an article, provide the author(s) name(s), article title, publication title, volume (& part) number, publication date, and page numbers in the publication; for a book, provide the author(s) name(s), book title, and publication date (optionally, also the page numbers). If the author wishes references to be in their home language they must also supply an English translation, and both will then be published.

#### Book Reviews

- Book reviews should provide the complete bibliographical data, i.e. title, sub-title (if any), translation of the title in English (if a non-English publication), author(s), format (size), number of pages, number of illustrations, and ISBN. Also a picture of the front cover should be provided. At the end of the review include the postal and/or email address for orders and the selling price.

#### Other items to be published

- Apply the standards mentioned above, when applicable.

### Delivery of contributions to the editor:

- It would be greatly appreciated if authors would send contributions by email or on a CD.
- Do not embed any illustrations or tables in a word processing file, especially in MS Word files.
- The preferable placement of the illustrations and tables can be indicated in the text file.
- Illustrations should be sent separately by email or, if there are a number, by 'Dropbox' ([www.dropbox.com](http://www.dropbox.com)) or 'WeTransfer' ([www.wetransfer.com](http://www.wetransfer.com)).
- Illustrations will ideally be supplied as a colour digital image either from a digital camera or from a scanner. Digital photographs should be the maximum image size of the camera and use the 'best' or 'fine' quality settings.
- Scans should have a resolution of at least 300 dpi and should be provided as a .jpg file with the lowest available degree of compression.
- Scans or photographs in .jpg files of less than 1 Mb are unlikely to reproduce well.

### Deadlines:

Material for publication in International Molinology should ideally reach the editor 6 months prior to the publication date, but no later than 2 months prior i.e. 1st April and 1st October. The decision on whether and when to publish will be the editors.